

## **Wasatch Cooperative Market Volunteer Opportunities** (updated 11.10.2017)

### **Current Top Priorities:**

- 2-6 hours/month calling people on our community list to update them on our progress, answer questions, and encourage them to become a member-owner
- 8 hours/month coordinating production of e-newsletter
- 3 hours/ week writing one section of a newsletter
- 3 hours tabling at the Winter farmers market one Saturday a month
- 1-3 hours/week maintaining and growing Business Partner Program
- 1-3 hours sporadic mailings and data entry
- Distribute lawn signs

### **Task areas that do not require attending meetings:**

Web updating and management

Tabling at public festivals, fairs, etc.

Taking photos to document events, capture portraits of member-owners

Grant writing

### **AdHoc Committees:**

*Capital Campaign*—This committee is not yet active. It will be responsible for coordinating a brief capital campaign with member-owners.

*Sources and Suppliers*—Recommends guidelines for contracting with local farmers and producers. They are assembling a spreadsheet of date.

*Search Committee*—Under the direction of the board of directors, this committee will be responsible for spearheading search for the Co-op's general manager.

### **Committee and Board Service:**

*Member–Owner Services*—Serves the needs and interests of member-owners, including maintaining and growing the Business Partner Program. A primary duty is organizing the Annual Meeting of Member-Owners.

*Outreach*—Organizes, coordinates, and publicizes programs and events for the general community. A primary responsibility is to help grow our member-owner support.

*Legal and Finance*—Oversees financial management of the Co-op. Seeking a CPA, in particular.

*Feasibility and Planning*—This committee is currently closed to new volunteers.

*Board Members*—Current needs include people with experience in event planning and coordination, community outreach, governance and organizational structure. There are a limited number of seats available. Member-ownership of the Co-op is preferable, but not required.

